

## **DRAFT MINUTES/APPROVED**

North Haven Memorial Library Board Meeting  
Thursday, March 18, 2010

### ***Minutes***

Attendance: The meeting was called to order by Chairman Kaercher at 7:30pm.

Present: Sarah Aziz, Lois Baldini, Ruth Bryant, Patricia Dortenzio, Michael Fletcher, Raymond Fowler, John Graef, Phyllis Kaercher, Jeanne Saldanha. (Mary Ann Santora-Secretary)

Absent: Kimberly Carew, Erin MacDonnell.

1. Phyllis Kaercher requested that the the minutes of the January 21<sup>st</sup> meeting be accepted. John Graef moved the minutes be accepted, seconded by Michael Fletcher.
2. Phyllis Kaercher asked that the financial statement be accepted; motion by Ray Fowler, seconded by John Graef.
3. Old Business: Phyllis Kaercher referred to requests for Adult Programs. The past months have had good attendance. Yoga program was wait listed. Karen Olson came in and did a book signing. All of her books were sold. Another young man coming in to do a signing on 3/20, sponsored by the Friends. There will also be a cookie demo on 3/22.
4. New Business: Director's Report:
  - \* There was a budget workshop on 1/23. If there is a cut in personnel, there will be a cut in service. As of this time we are budgeted for summer hours. The medical benefit renewal rate will be 28%, therefore the insurance for the town will go out to bid. The librarian's contract is up for a wage reopener and the supervisors contract has expired and needs to be renegotiated.
  - \* The roof has not leaked. Snow guards will be installed. Grant Peckham and his staff will undertake the repairs. This will be paid for by the Town's facilities account.
  - \* We received a check from the estate of Ida Cacesse for \$4000.00. The money will be spent in accordance with the wishes of the endowment. This was the first distribution and there will be more to come.
  - \* Pfizer has purchased the Upjohn site. This is now called Pharmacia & Upjohn Company LLC Site. Pfizer will implement a remediation program with the intent to bring the area back for wildlife and recreational use. The company will provide a computer with documents needed during the public comment period, after which we will get to keep the computer for library use.
  - \* MADD wants to put a clothing bin on library property. In turn, they will donate \$1,000.00 to the library. The 1<sup>st</sup> Selectman is in favor of this. It will go in the spot where the former K of C had a dumpster. MADD will pick up the materials 2 to 3 times a week.

- \* New display furniture was purchased by the Friends. We received a partial discount due to some damage to it upon arrival. There is one display case in Rotary and one near the circulation desk.
- \* The plaques have finally been installed in the garden and look beautiful.
- \* The summer programs are progressing.
- \* The microfiche reader/printer has been donated to the Historical Society.
- \* Feb 18, 2010 was snapshot day in libraries throughout the state. The purpose was to capture the impact that Connecticut libraries have on their communities on a typical day. All patrons entering the library were given a brief survey. They were asked why they used libraries and were also invited to add additional comments, good or bad. Our staff received no negative comments. Our library had 442 visitors, a total circulation of 559, we issued 8 new library cards, the reference desk had 47 questions, 134 patrons used the computers, there was 1 library program that day and there were 45 people in attendance.
- \* On April 6<sup>th</sup> there will be a public hearing at North Haven High School at 7pm.

Other: Ray Fowler stated there is a demand for a color printer. Lois Baldini will run it by Bill Bennett.

5. The next scheduled meeting will be held on May 20<sup>th</sup>, at 7:30 p.m. M. Fletcher moved that the meeting be adjourned at 8:20pm. Seconded by John Graef.